

BOARD MEMBERS

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AUSTIN

WAYNE MOORE
GARLAND

JANIS E. WIGGINS
KINGSLAND



WILL K. BROWN
EXECUTIVE DIRECTOR
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STATE BOARD OF BARBER EXAMINERS
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STATE BOARD OF BARBER EXAMINERS

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MINUTES

Meeting of the State Board of Barber Examiners was held May 2, 2000, at the William P. Hobby State Office Building, Tower 2, Room 400-A, Austin, Texas. In attendance were Chairman Charles Williams, Board Members Wayne Moore, Ernest Pack, Janis Wiggins, William Kuykendall, Victoria A. Buchanan, Executive Director Will K. Brown, Attorney General Representative Joe Pitner, Chief Inspector Doug Lennox and Administrative Technician Kimberly M. Polanco.

OPEN SESSION

CALL TO ORDER: Chairman Williams called the meeting to order at 9:35 a.m.

READ AND APPROVE MINUTES OF BOARD MEETINGS FEBRUARY 8, 2000 AND MARCH 7, 2000.

MOTION: A motion was made by Mr. Kuykendall and seconded by Ms. Wiggins to approve the minutes of the February 8, 2000 and March 7, 2000 meetings. Motion unanimously carried.

OPEN FORUM:

Invited Guest: Sarah Plowman

Discussion of the Department of the Treasury, Internal Revenue Service (IRS), "Tips Program."

EXECUTIVE DIRECTORS REPORT

Discussion and approval of the SBBE Policy on Merit Increases, "One-Time Merit Payment".

Discussion and approval of the SBBE Implementation of Disaster Plan, approved by State Office of Risk Management.

OPEN SESSION

Discussion regarding Customer Service Performance Measures, SB 1563, presented by Yvonne Shaw, Account II.

Discussion regarding New Personnel Manual approved by Texas Commission on Human Rights, presented by Yvonne Shaw, Accountant II.

Report on TSBBE Financial Budget, presented by Debbie Almasov, Account IV.

Discussion and possible action regarding adoption of the notice of intention to review of 22 Texas Administrative Code Sections 51.11-51.40, concerning Barber Colleges, Schools and Students

MOTION: A motion was made by Mr. Kuykendall and seconded by Ms. Wiggins to approved and adopted for all purposes.
Motion unanimously carried.

Discussion and possible action regarding adoption of the amendments to 22 Texas Administrative Code Sections 51.13,Change of Ownership of Barber School; 51.15,Barber Chairs Per Student; 51.16,Equipment for Students; 51.17,Specialty Equipment; 51.18,Classroom Consultants; 51.19,Absence of Teachers; 51.20,Applying for Enrollment; 51.21,Enrollment Application; 51.23,Student Certificate; 51.24,Interruption of Attendance; 51.25,Reenrollment Notification; 51.26,Student Progress Reports; 51.30,Registered Barber Course; 51.31,Manicurist Course; 51.32,Wig Specialist Course; 51.33,Wig Instructor Course; 51.39,Barber Refresher Course; 51.40,All Other Businesses Prohibited in a Barber College.

MOTION: A motion was made by Mr. Kuykendall and seconded by Ms. Wiggins to approved and adopted for all purposes.
Motion unanimously carried.

Discussion and possible action regarding adoption of the repeals to 22 Texas Administrative Code Sections 51.22,Date of Enrollment; 51.36,Form-Enrollment Application; 51.37,Form-Student Certificate.

MOTION: A motion was made by Mr. Kuykendall and seconded by Ms. Wiggins to approved and adopted for all purposes.
Motion unanimously carried.

Discussion and possible action regarding adoption of the notice of intention to review of 22 Texas Administrative Code Sections 51.01-51.02,The Board; 51.91-51.97,Barber Shops; 51.101,Barber Advertisements; 51.111,Admission of Parties; 51.121,Barber Inspector; 51.131,Informal Disposition.

MOTION: A motion was made by Mr. Moore and seconded by Mr. Kuykendall to adopt the notice of intention.
Motion unanimously carried.

Discussion and possible action regarding adoption of the amendments to 22 Texas Administrative Code Sections 51.92, Barber Pole; 51.97,Booth Rental Permit;

MOTION: A motion was made by Mr. Moore and seconded by Mr. Kuykendall to adopt the amendments.
Motion unanimously carried

Discussion and possible action regarding adoption of the amendments to 51.101,Barber Advertisements.

MOTION: A motion was made by Mr. Moore and seconded by Mr. Kuykendall to adopt the amendment.
Motion unanimously carried

Discussion and possible action regarding adoption of the repeals to 22 Texas Administrative Code Sections 51.91, Separation of Barber Shop and Beauty Parlor; 51.93, Form-Inspection Report Form.

MOTION: A motion was made by Mr. Moore and seconded by Mr. Kuykendall to adopt the amendment.

Motion unanimously carried

Discussion and possible action regarding adoption of new 51.3 Administrative Fines, administrative fines and penalties as authorized by the 76th Legislative Session (SB846-Amended Section 24 Violations, added Sections 24A through 24M, Chapter 65, A (Article 8407a, V.T.C.S))

MOTION: A motion was made by Mr. Moore and seconded by Mr. Kuykendall to adopt the amendment.

Motion unanimously carried

BREAK: 11:03 A.M.

OPEN SESSION: 11:14 A.M.

EXECUTIVE SESSION: 11:14 A.M.

OPEN SESSION: 12:20P.M.

ADJOURN: Chairman Williams adjourned the meeting of May 2, 2000, at 12:20 p.m.

I certify that all statements made are to the best of my knowledge true and correct.

Kimberly M. Polanco, Administrative Technician